



GARGI COLLEGE

(University of Delhi)
Siri Fort Road, New Delhi – 110 049
Phone : 2649 4544

Date: 22.09.2022

GARGI COLLEGE
SIRI FORT ROAD NEW DELHI-49

NOTICE

All the teaching and non-teaching staffs are hereby informed to submit your tax saving proofs alongwith attached proforma in accounts department latest by 10.10.2022 for the financial year 2022-23 to claim the benefits as per old tax regime. Please inform the accounts department if any employee wish to change tax regime otherwise your tax will be calculate as per last year.


Principal


GARGI COLLEGE : SIRI FORT ROAD NEW DELHI - 110 049.

Proforma to be filled in and submitted to the Account Section for the purpose of Income Tax Calculation 2022-23. **Last date of submission the proforma is 10.10.2022.**

PAN NO. (Compulsory) _____

Date of birth (Compulsory) _____

Age as on 31/3/2023 year _____ Months _____ days _____

1. Are you paying rent for your house? Yes No

If yes, give residential address along with **rent agreement, PAN No. of land lord and statement of transaction of rent**

(Rent amount. _____ Address _____)

2. Are you paying House building Loan (if yes, attach a copy of loan paid certificate and a copy of possession letter)

i) Interest Amount : Rs. _____

ii) Principal Amount : Rs. _____

3. Have you received any salary from the previous employer during this year before joining this College? Please attach salary certificate. : Rs. _____

4. Any other Income from D U : Rs. _____
(Such as evaluation, Examination)

5. **Investment made under Sec.80C (Rs. 1,50,000/-)attach a photocopy of proof**

a) L.I.C. premium paid during this f/y : Rs. _____

b) Public Provident Fund (PPF) : Rs. _____

c) National Saving Certificate : Rs. _____

d) Mutual Fund/ULIP : Rs. _____

e) Tuition fees (attach photocopy of fee slip) : Rs. _____

6. a) Medical treatment of Handicapped Sec. 80DD : Rs. _____

b) Medical Insurance under Sec. 80D : Rs. _____

7. Other Savings : Rs. _____

(Signature of employee)

Name

Deptt.

Date

Mob No.

Note:- Without valid proofs the rebate will not be given.