

**1.4.2**

**Supporting  
Documents**

## **ACTION TAKEN REPORT**

**Department of Political Science**

**Meeting Date:** 26 April 2024

### **Purpose:**

To assess feedback received from faculty, alumni, and parents and outline the action plan based on the identified areas.

### **Key Actions and Outcomes:**

- **Engaging Classroom Activities:**

The department focuses on interactive classroom experiences, encouraging students to engage in talks, discussions, and projects. These activities help students critically analyze and better understand the Indian political system.

- **Collaborative and Interdisciplinary Teaching:**

Teachers exercise autonomy in shaping the curriculum, fostering a collaborative and interdisciplinary approach to teaching and learning.

- **Integration of Theory with Practice:**

The curriculum is designed to link theoretical knowledge with practical application, ensuring students see the relevance of their studies in real-world contexts.

- **Appreciation of Diversity:**

Students are encouraged to recognize and respect the diverse political and social realities of India, enhancing their cultural and political sensitivity.

- **Skill Development:**

The department emphasizes the cultivation of inquiry, reflection, problem-solving, and collaboration skills among students.

- **Focus on Student Growth:**

Promoting student learning, well-being, and professional development remains a central focus, with various initiatives tailored to these ends.

- **Campus Placements Documentation:**

Efforts are made to document campus placements through the college's Placement Cell, tracking employer details and salary packages to maintain transparency and records.

- **Use of Digital Platforms:**

Supplementary learning materials are uploaded to platforms such as Google Classroom to provide students with additional resources.

- **Mental Health and Well-being:**

Recognizing the importance of mental health, the department organizes talks, workshops, and implements a mentor-ward system to support students emotionally and mentally.

- **Faculty Ph.D. Completion:**

A large proportion of faculty have completed their Ph.D. degrees, while many others are in the process of pursuing doctoral studies.

- **Participation in Seminars and Conferences:**

Faculty members actively participate in both national and international seminars and conferences, contributing to and staying updated with developments in the field.

- **Industry-Academia Collaboration:**

The department fosters collaboration with industry by inviting professionals from various sectors for interactive sessions with both faculty and students.

These actions highlight the department's commitment to continuous improvement in both academic and professional development, emphasizing student-centered learning and fostering strong faculty engagement in academic and professional growth.

Economics department (ATR)

The Feedback was collected, analyzed and following actions were taken

1. Organised quizzes at regular intervals for better interaction among the students and understanding of the topics discussed
2. Involved use of more visual tools like PowerPoint presentations to aid learnings
3. For better understanding, we took sessions in both the languages i.e. English and Hindi to cater to the students coming from different medium
4. Took up the topics that needed more clarity with the students and kept interactive sessions within the form of Continuous Assessment.

## **Action Taken Report 2023-2024**

B.EL.ED Department.

The department of elementary education, Gargi College, conducts the B.El.Ed.programme. The department has analysed the feedback and has taken the following actions on the feedback that was received from the students in the academic year 2023-2024:

1. Discussions were held among faculty on how best to use and integrate technology in the classroom. For the areas of mathematics education training was provided to students to use a highly sophisticated multimedia tool Geogebra, which has both free and paid versions. This was very empowering for students. They developed further quizzes, worksheets, exploring Geogebra and other software available to aid in teaching learning processes in schools during their IVth year internship. Other multimedia tools like Galaxy Zoo for science are currently being explored as e resources to facilitate learning in schools,
2. In teaching BEIEd students a shift was made towards a more practical approach instead of only teaching theory. A thorough effort was put into providing experiential learning by taking up project-based activities, field-based units of study and other application-based tasks. Internship programmes were strengthened by the utilization of appropriate Teaching -Learning Materials. Linkages were developed between the practicum courses in IIIrd year for material development and the use of these materials as resources in IVth year school internship.
3. Teachers adopted a constructive classroom through their own teaching pedagogy, so that students can learn and use those in a more efficient way. The assumption was that students learn best when they themselves are at the centre of the learning process. Students were encouraged to take up assignment topics in accordance with their own previous knowledge and lived experiences.
4. The department enriches the quality of teaching by organizing workshops, colloquia and lectures aimed at development of skills among students. This equips the students with a plethora of capacities from time to time. It also introduces them to knowledge and perspectives from external resource persons across diverse fields. This brings about a holistic education that is beneficial for teacher education.

Department of Elementary Education



## **DEPARTMENT OF ZOOLOGY**

### **STUDENT FEEDBACK SUMMARY AND ACTION TAKEN REPORT**

This report consolidates the feedback from the students' perspectives on course improvements, teacher and laboratory personnel suggestions, and additional remarks. The feedback was collected from 32 responses. This report outlines the actions taken in response to the input.

#### **ACTIONS TAKEN REPORT**

##### **Course and Curriculum:**

- **Minimisation of Practical Write-ups:** Practical assignments and write-ups will be reviewed and efforts will be made to minimise unnecessary paperwork and focus more on practical understanding.
- **Inconsistent Teaching and Practical Sessions:** The department will address these concerns with the faculty, and steps will be taken to ensure that teaching staff are more accessible and consistent in their classes and practicals. Regular monitoring will be implemented to maintain the quality of teaching.
- **Need for In-depth Discussions During Classes:** Faculty members have been advised to engage students in more detailed discussions to enhance conceptual understanding.
- **Online Notes and Resources:** The availability of online notes and resources will be discussed with the faculty. Steps will be taken to provide digital resources to students wherever possible to support their learning.

##### **Teaching-Learning:**

- Workshops will be organised for teachers focusing on student engagement, understanding student pressures, and promoting a supportive learning environment.
- **Mental Health Awareness Programs:** Initiatives are being developed to increase awareness and support for student mental health, including workshops and counselling services.
- **Lab Improvements:** Steps have been taken to enhance the lab environment by training lab staff on effective communication and student support, reviewing lab resource availability to ensure students have access to necessary tools, and organising chemicals and materials to prevent confusion and enhance safety.
- A suggestion was made to create different feedback forms for different teachers to acknowledge individual efforts and contributions. Plans are underway to develop customised feedback forms tailored for each teacher, allowing for more personalised and specific feedback.
- Suggestions for teachers to become more supportive towards students were noted. A faculty meeting will discuss strategies for enhancing teacher-student support and communication.
- Positive feedback regarding the supportiveness of teachers and lab staff was received. Acknowledgement of the hard work of teachers and lab staff will be communicated, potentially through a recognition program to encourage continued support.

##### **Additional Remarks:**

- Encourage faculty to conduct more one-on-one meetings with students and to engage with them actively during classes.
- Review current file work requirements and reduce unnecessary documentation, focusing instead on essential assignments that enhance conceptual understanding.
- Plan and implement a series of interactive activities (quizzes, presentations) throughout the academic year to promote a fun and engaging learning atmosphere.

We value student input and are committed to creating a supportive learning environment. Based on student feedback, we take action to improve the overall educational experience. We are confident these measures will be effective, as they have been implemented through careful monitoring and ongoing feedback collection. The ATR shows our dedication to addressing student feedback and improving the quality of education and learning experiences in the Department of Zoology.