



GARGI COLLEGE

(University of Delhi)

Siri Fort Road, New Delhi – 110049

GC/60/2020/2618

Dated: 10/06/2020

Guidelines for Certificate Course in German

1. Login to Google Classroom App/website (Code will be provided through the personal e-mail)
2. Login with the Name/email id with which you are registered in the college (relative's mail/name should not be used as the college will not recognize this).
3. Date and Time of exam:
 - Paper-1 certificate course in German - Monday, 15th June 2020
 - Paper-2 certificate course in German - Wednesday, 17th June 2020.
 - Time to download the Question Paper - 10:30a.m to 11:00a.m.
 - Time to attempt the paper - 11:00a.m to 1:00p.m.
 - Time to upload the answer script - 1:00p.m to 1:30p.m.
4. The student has to download the question paper from the Google classroom assignment section only(In case there is a problem in downloading the question paper kindly contact your teacher coordinator for the same immediately)
5. Only A4 size white sheets should be used for writing answers.
6. Please write the following on the first answer sheet.
 - Name
 - Name of the Course
 - Exam Roll No.

- Date of Exam
 - Paper Name
 - Paper Number
 - Student`s signature
7. The student will put his/her signature on top of each of answer sheets and also mention the page number on each answer sheet.
 8. Save your Answer sheet as a pdf file and the name of the pdf file should be your exam Roll number.
 9. You are requested not to contact your teacher/coordinator during the exam except for some technical issue.
 10. Upload the answer sheet on the google assignment section only.
 11. In case there is problem in uploading the answer sheet on google classroom, only then send one pdf file of all answer sheets immediately to this email examcentre.gargicollege@gmail.com
 12. It will be the sole responsibility of the student to upload the answer scripts on time and they should complete writing well in time. Answer sheets submitted beyond the stipulated time will not be accepted, and the student will be marked absent from the examinations.

-sd-

Ms Rima Chauhan
(Language coordinator)

-sd-

Ms Pooja Gupta Dr Parvati Sharma
(Deputy Superintendent)

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Dr Promila Kumar
Principal(oftg)

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University of Delhi

Date-sheet for Written Examination in Certificate, Diploma, Advanced Diploma in French, German, Spanish, Italian and Portuguese -2020

Time to download Q.Paper: 10:30 a.m. to 11:00 a.m.

Time to attempt Paper: 11:00 a.m. to 1:00 p.m.

Time to upload the answer-script: 1:00 p.m. to 1:30 p.m.

| Day & Date | Course | Paper |
|-----------------------------|-------------------------------|-------|
| Monday, 15.6.2020 | i) Certificate in French | I |
| | ii) Certificate in German | I |
| | iii) Certificate in Spanish | I |
| | iiii) Certificate in Italian | I |
| | v) Certificate in Portuguese | I |
| Monday, 15.6.2020 | i) Diploma in French | I |
| | ii) Diploma in German | I |
| | iii) Diploma in Spanish | I |
| | iiii) Diploma in Italian | I |
| | v) Diploma in Portuguese | I |
| | vi) Adv. Diploma in French | I |
| | vii) Adv. Diploma in German | I |
| | viii) Adv. Diploma in Spanish | I |
| | ix) Adv. Diploma in Italian | I |
| | x) Adv. Diploma in Portuguese | I |
| Wednesday, 17.6.2020 | i) Certificate in French | II |
| | ii) Certificate in German | II |
| | iii) Certificate in Spanish | II |
| | iiii) Certificate in Italian | II |
| | v) Certificate in Portuguese | II |
| Wednesday, 17.6.2020 | i) Diploma in French | II |
| | ii) Diploma in German | II |
| | iii) Diploma in Spanish | II |
| | iiii) Diploma in Italian | II |
| | v) Diploma in Portuguese | II |
| | vi) Adv. Diploma in French | II |
| | vii) Adv. Diploma in German | II |
| | viii) Adv. Diploma in Spanish | II |
| | ix) Adv. Diploma in Italian | II |
| | x) Adv. Diploma in Portuguese | II |
| Friday, 19.6.2020 | i) Adv. Dip. in French | III |
| | ii) Adv. Dip. in German | III |
| | iii) Adv. Dip. in Spanish | III |
| | iiii) Adv. Dip. in Italian | III |
| | v) Adv. Dip. in Portuguese | III |



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Department of Germanic & Romance Studies
University of Delhi

**Date-sheet for Oral Examination in Certificate, Diploma,
Advanced Diploma in French, German, Spanish, Italian and
Portuguese -2020**

Date-sheet for ORAL Examination

Time: from 10:00 a.m. onwards (through skype or other meeting app)

| | | |
|-----------------------------|--|---------------------------------|
| Monday, 22.6.2020 | i) Certificate in French ii) Certificate in German iii) Certificate in Spanish iiii) Certificate in Italian v) Certificate in Portuguese | III III III III III |
| Tuesday, 23.6.2020 | i) Certificate in French* ii) Certificate in German* iii) Certificate in Spanish* iiii) Diploma Italian v) Diploma in Portuguese | III III III III III |
| Wednesday, 24.6.2020 | i) Diploma in French ii) Diploma in German vi) Diploma Spanish iii) Adv. Diploma in Italian iiii) Adv. Diploma in Portuguese | III III III IV IV |
| Thursday, 25.6.2020 | i) Dip. in French (if any)* ii) Dip. in German (if any)* iii) Adv. Diploma in Spanish | III III IV |
| Friday, 26.6.2020 | i) Adv. Diploma in French ii) Adv. Diploma in German | IV IV |

Head of
Department

Note: As there are large numbers of students in Certificate in French, Spanish and German and Diploma Courses in French and German, the Oral Examinations for these courses and languages will be held on two days as per the group/colleges distribution.

Head of

