



# गार्गी महाविद्यालय GARGI COLLEGE

दिल्ली विश्वविद्यालय / University of Delhi

सिरी फोर्ट रोड, नई दिल्ली-110049 / Siri Fort Road, New Delhi - 110049

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दिनांक 19.09.2023

## सूचना/NOTICE

सभी शैक्षणिक व गैर- शैक्षणिक कर्मचारियों को सूचित किया जाता है कि आयकर विभाग ने नई कर व्यवस्था की घोषणा की है जो वित्तीय वर्ष 2023-24 से स्वतः प्रभावी हो जाएगी। यदि कोई कर्मचारी पुरानी कर व्यवस्था को चुनना चाहता है, तो कृपया लेखा विभाग में 10.10.2023 से पहले वैध प्रमाणों के साथ संपर्क करें।

All the teaching and non-teaching staff are hereby informed that the Income Tax Department has announced the new tax regime as the default tax regime from financial year 2023-24. If any employee who wish to opt the old tax regime, please inform the accounts department and submit attached proforma along-with valid proofs latest by 10.10.2023.

प्रधानचार्या/Principal

**GARGI COLLEGE : SIRI FORT ROAD NEW DELHI - 110 049.**

Proforma to be filled in and submitted to the Account Section for the purpose of Income Tax Calculation 2023-24. **Last date of submission the proforma is 10.10.2023.**

PAN NO. (Compulsory) \_\_\_\_\_

Date of birth (Compulsory) \_\_\_\_\_

Age as on 31/3/2024 year \_\_\_\_\_ Months \_\_\_\_\_ days \_\_\_\_\_

1. Are you paying rent for your house? Yes  No

If yes, give residential address along with **rent agreement, PAN No. of land lord and statement of transaction of rent**

(Rent amount. \_\_\_\_\_ Address \_\_\_\_\_)

2. Are you paying House building Loan (if yes, attach a copy of loan paid certificate and a copy of possession letter)

i) Interest Amount : Rs. \_\_\_\_\_

ii) Principal Amount : Rs. \_\_\_\_\_

3. Have you received any salary from the previous employer during this year before joining this College? Please attach salary certificate. : Rs. \_\_\_\_\_

4. Any other Income from D U (Such as evaluation, Examination) : Rs. \_\_\_\_\_

5. Investment made under Sec.80C (Rs. 1,50,000/-) **attach a photocopy of proof**

a) L.I.C. premium paid during this f/y : Rs. \_\_\_\_\_

b) Public Provident Fund (PPF) : Rs. \_\_\_\_\_

c) National Saving Certificate : Rs. \_\_\_\_\_

d) Mutual Fund/ULIP : Rs. \_\_\_\_\_

e) Tuition fees (attach photocopy of fee slip) : Rs. \_\_\_\_\_

6. a) Medical treatment of Handicapped Sec. 80DD : Rs. \_\_\_\_\_

b) Medical Insurance under Sec. 80D : Rs. \_\_\_\_\_

7. Other Savings : Rs. \_\_\_\_\_

(Signature of employee)

Name .....

Deptt. ....

Date .....

Mob No. ....

**Note:- Without valid proofs the rebate will not be given.**